

MACCRAY ISD 2180
Clara City, MN 56222
ICS Construction Trailer
Monday, Aug. 9, 2021
6:00 pm

TENTATIVE AGENDA

- 1.0 Call to Order
- 2.0 Pledge of Allegiance
- 3.0 Approval of the Agenda/Additions/Deletions
- 4.0 Public Comment
- 5.0 Consent Agenda – Action Required
 - 5.1 Adoption of Minutes
 - 5.2 Approve payment of bills and financial report.
 - 5.3 Approve 1-year teacher contract – H. (Enstad) DeBlieck
 - 5.4 Approve 1-year teacher contract – W. Erickson
 - 5.5 Approve Teacher contract – N. Erickson
 - 5.6 Approve Teacher contract – T. Belanger
 - 5.7 Approve Resignation of Paraprofessional – M. Zurn
 - 5.8 Approve Resignation of Paraprofessional – A. Carter
 - 5.9 Approve Resignation of Paraprofessional – M. Jarveis
 - 5.10 Approve Retirement of Paraprofessional – J. Pauling
 - 5.11 Approve Employment Agreement – M. Meyer
 - 5.12 Approve Employment Agreement – Paraprofessional – B. Meador
 - 5.13 Approve Employment Agreement – Paraprofessional – S. Halvorson
 - 5.14 Approve Fall coaches.
 - 5.14.1 Cole Christopher – Head Varsity Football
 - 5.14.2 Tyler Anderson – Asst. Varsity Football
 - 5.14.3 Trent Carlson – JV & Asst. Football
 - 5.14.4 Brandon Grund – JV & Asst. Football
 - 5.14.5 Andrew DuHoux – JH Football
 - 5.14.6 Seth Falk – JH Football
 - 5.14.7 Football Volunteers: Kelby Jaenisch, Ben Burner
 - 5.14.8 Deb Hoberg – Head Varsity B&G Cross Country (RCW)
 - 5.14.9 Ashley Cook – Asst. B&G Cross Country
 - 5.14.10 Terese Bourne – Head Varsity Volleyball
 - 5.14.11 Tory Brouwer – B Squad Volleyball
 - 5.14.12 Emily Carlson – C Squad Volleyball
 - 5.14.13 Brittany Koenen – JH Volleyball
 - 5.14.14 Volleyball Volunteers: Brenda Schwitters, Sydney Schwitters, Olivia Ruiter, Piper Asche, Danni Burns, Ellie Thein
 - 5.14.15 Lindsey Bosch – Head Coach Girls Tennis
 - 5.14.16 Whitney Erickson – Volunteer – possible asst depending on numbers
 - 5.14.17 Tennis Volunteers: Ashley Trulock, Annie Sandry, Riley Essendrup

5.14.18 Cole Christopher and Seth Falk – Weight Room

- 5.15 Approve 21-23 Contract – Superintendent
- 5.16 Approve 21-23 Contract – Food Service Director
- 5.17 Approve 21-23 Contract – Business Assistant
- 5.18 Approve 21-23 Contract – Business/Payroll Assistant
- 5.19 Approve 21-23 Contract – MARSS/Admin Assist.
- 5.20 Approve 21-23 Contract – Business Manager
- 5.21 Approve 21-23 Terms and Conditions - Custodians
- 5.22 Approve 21-23 Terms and Conditions – Food Service
- 5.23 Approve 21-23 Terms and Conditions – Admin. Assistants
- 5.24 Approve 21-23 Terms and Conditions - Paraprofessionals
- 5.25

6.0 Communication Report

6.1 Administrative Reports

- 6.1.1 Dan Hiemenz - ICS
- 6.1.2 Jim Trulock, Activities Director
- 6.1.3 Mitchell Kent, Elementary Principal
- 6.1.4 Judd Wheatley, High School Principal
- 6.1.5 Sherri Broderius, Superintendent

6.2 Committee Reports

7.0 Discussion items – No action required

8.0 Business items – Action Required

- 8.1 Motion to approve Policy 506 – Student Discipline
- 8.2 Motion to approve Policy 514 – Bullying Prohibition Policy
- 8.3 Motion to approve Policy 206 – Public Participation in School Board Meetings
- 8.4 Motion for any changes to Covid plan.
- 8.5

9.0 Upcoming Meetings

- 9.1 Regular Board Meeting, Sept. 13, MACCRAY High School, 6pm
- 9.2 Regular Board Meeting, Oct. 11, MACCRAY High School, 6pm
- 9.3 Regular Board Meeting, Nov. 8, MACCRAY High School, 6pm
- 9.4 Truth in Taxation Presentation, Dec. 13, MACCRAY High School, 6pm
- 9.5 Regular Board Meeting, Dec. 13, MACCRAY High School, following TNT meeting
- 9.6

10.0 Adjournment

MACCRAY PUBLIC SCHOOLS

2021-22 EMPLOYMENT AGREEMENT

With
Bobbi Meador

JOB TITLE: Instructional Assistant

DEPARTMENT: Special Education

REPORTS TO: Principal, Special Education Coordinator and Special Education Teacher

JOB SUMMARY

Works with students as directed by the Special Education Teacher. Additional supervision of students may be assigned by the principal.

TERMS OF EMPLOYMENT

8 Hours– TBD/School Days
Probation Period: 6 months
Wage: \$13.75 per hour (+ negotiation increase)
Pay Dates: 15th and 30th of each month
Other fringe benefits per the MACCRAY School Educational Assistant Terms and Conditions of Employment.

EVALUATION

Performance of this job will be evaluated by the Special Education Teacher/HS Principal.

The provisions of the Terms and Conditions of Employment shall be severable, and if any such provision or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of the Terms and Conditions of Employment or the application of any provision thereof.

IN WITNESS WHEREOF, I have subscribed
My signature this ____ day of _____, 2021.

Instructional Assistant

IN WITNESS WHEREOF, we have subscribed
My signature this ____ day of _____, 2021.

School Board Chair

School Board Clerk

**Minutes of the Board of Education
Independent School District #2180
Regular Meeting #1
Monday, July 12, 2021 6:00 PM
Construction Trailer/Live Stream**

Members Present: Tate Mueller, Julie Alsum, Scott Ruiter, Debi Brandt, Lane Schwitters, Carmel Thein.
Others Present: Sherri Broderius, Superintendent; Judd Wheatley, HS Principal, Mitchell Kent, Elem. Principal, Kim Sandry, Business Manager; Brad Lund, ICS.

Chair Julie Alsum called the meeting to order at 6:00 pm.
Pledge of Allegiance

Motion by Brandt, second by Ruiter, to approve the agenda as presented.
Motion carried by unanimous vote.

Public comment: Matt Condon, Clint Van De Riet, Kayla Kimpling.

Approval of Consent Agenda:

Motion by Thein, second by Mueller, to approve the consent agenda.
Motion carried by unanimous vote.

- Adoption of Minutes
- Approve payment of bills and financial report.
- Accept Resignation – A. Ross
- Approve Teacher sub pay at \$145 per day.
- Approve Paraprofessional sub pay at \$.25 less than the starting para pay.
- Approve Teacher Contract – N. Sannerud
- Approve Teacher Contract – S. Larson
- Approve Teacher Contract – L. Pauling
- Accept Resignation – A. Tonderum

Communications Reports:

Brad Lund: Construction project schedule update.
Activities: MSHSL Video – Why We Play.
Mr. Kent: Elementary Update
Mr. Wheatley – High School Transition.
Ms. Broderius: ESSER III, lack of Covid updates, teacher staffing, Back to School info.

Committee Report: POC update – Thein. Negotiations committee update – Ruiter.

Business Items:

Motion by Schwitters, second by Brandt, to approve the membership in MREA.
Motion carried by unanimous vote.

Motion by Brandt, second by Thein, to hold a Special Board Meeting on Monday, July 26 at 6pm for adopting the Back to School Plan as it relates to Covid. Motion carried by unanimous vote.

Meetings and Workshops:

Special Board Meeting, Monday, July 26, 6pm, MACCRAY High School Gymnasium.

Regular Board Meeting, Monday, August 9, 6pm, MACCRAY High School.

Regular Board Meeting, Monday, September 13, 6pm, MACCRAY High School.

Regular Board Meeting, Monday, October 11, 6pm, MACCRAY High School.

Tour of remodeling/construction project.

Adjournment of Meeting

Motion by Schwitters, second by Mueller, for adjournment. Motion carried by unanimous vote. Meeting adjourned at 7:33 pm.

Respectfully submitted,

Carmel Thein, Clerk

Kim Sandry, Business Manager

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Teacher Contract

The School Board of Independent School District 2180 of the State of Minnesota, Clara City, Minnesota, enters into this

agreement, pursuant to M.S. 125.12 as amended, with Hailey Enstad a legally qualified and licensed teacher who agrees to teach in the public schools of said district as Elementary Teacher for the school year 2021-2022 only. This is a one year contract.

The following provisions shall apply and are a part of this contract:

- 1. Basic Services: Said teacher shall faithfully perform the services prescribed by the school board or its designated representative...
2. Duration: This contract is subject to the provision of M.S. 125.12 as amended and to all laws, rules and regulations of the State of Minnesota...
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the school board...
4. Additional Services: The school board, or its designated representative, may assign the teacher to extracurricular, co-curricular, or other assignments...
5. Reference: This contract shall be subject to the agreement between the school district and the exclusive representative...
6. Special Provision: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Table with 2 columns: Additional Service, Additional Compensation. Row 1: 1. _____ \$ _____ Row 2: 2. _____ \$ _____

7. In Consideration thereof, the school board agrees to pay said teacher the following annual salary:

\$ 41,850 For Basic Services:
\$ For Additional Services as set forth in paragraph 6
\$ 41,850 Total salary, exclusive of fringe benefits.

Such salary shall be paid as authorized and in such installments during the terms of the year as may be determined by appropriate school board regulation. This contract shall be effective only after it has been authorized by the school board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF I have subscribed my signature this 13th day of July, 2021
Teacher: Hailey Enstad

IN WITNESS THEREOF we have subscribed our signatures this _____ day of _____, _____

Independent School District No. 2180

Clerk: _____

INVESTMENTS OUTSTANDING

June 30, 2021

MSDMAX Fund – MSDLAF

MSDMAX Fund Balance as of June 30, 2021	\$2,267.98
Interest - July 31, 2021	\$.06
BALANCE	<u>\$2,268.04</u>

LIQUID ASSET FUND

Money Market Balance as of June 30, 2021	\$1,542.78
Interest – July 31, 2021	\$.01
BALANCE	<u>\$1,542.79</u>

Heritage Bank N.A. (Savings)

Balance on June 30, 2021	\$46,137.88
Interest – July 31, 2021	\$6.70
BALANCE	<u>\$46,144.58</u>

Citizens Alliance Bank Special Money Market Savings

Balance as of June 30, 2021	\$4,825,050.92
Interest – July 31, 2021 (Transfer out \$1,352,000)	\$802.41
BALANCE	<u>\$3,473,853.33</u>

MACCRAY PUBLIC SCHOOLS

EMPLOYMENT AGREEMENT

With
Melissa Meyer

JOB TITLE: One-on-One Nurse
DEPARTMENT: Special Education
REPORTS TO: School Nurse, Elementary Principal, Medical Team

JOB SUMMARY

Provides one-to-one nursing services.

TERMS OF EMPLOYMENT

TBD/School Days
Wage: \$30.00 per hour

EVALUATION

Performance of this job will be evaluated by the School Nurse, Elementary Principal, Special Education Team, Medical Team.

The provisions of the Terms and Conditions of Employment shall be severable, and if any such provision or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of the Terms and Conditions of Employment or the application of any provision thereof.

IN WITNESS WHEREOF, I have subscribed
My signature this ____ day of _____, 2021.

One-to-One Nurse

IN WITNESS WHEREOF, we have subscribed
My signature this ____ day of _____, 2021.

School Board Chair

School Board Clerk



Teacher Contract

The School Board of Independent School District 2180 of the State of Minnesota, Clara City, Minnesota, enters into this agreement, pursuant to M.S. 125.12 as amended, with ___Nicolle Erickson___ a legally qualified and licensed teacher who agrees to teach in the public schools of said district as ___HS Special Education___ for the school year 2021-2022.

The following provisions shall apply and are a part of this contract:

- 1. Basic Services: Said teacher shall faithfully perform the services prescribed by the school board or its designated representative, whether or not such services are specifically described in this contract, abide by the rule and regulations as established by the school board and State Board of Education, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the school district as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provision of M.S. 125.12 as amended and to all laws, rules and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination and discharge for cause of teachers.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the school board, and the teacher agrees to teach on those legal holidays on which the school board is authorized to conduct school if the school board so determines.
4. Additional Services: The school board, or its designated representative, may assign the teacher to extracurricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1.
5. Reference: This contract shall be subject to the agreement between the school district and the exclusive representative if any, and the provisions of the Public Employment Labor Relations Act as amended.
6. Special Provision: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Table with 2 columns: Additional Service, Additional Compensation. Row 1: 1. _____ \$ _____ Row 2: 2. _____ \$ _____

7. In Consideration thereof, the school board agrees to pay said teacher the following annual salary:

\$ 57,000 For Basic Services:
\$ For Additional Services as set forth in paragraph 6
\$ 57,000 Total salary, exclusive of fringe benefits.

Such salary shall be paid as authorized and in such installments during the terms of the year as may be determined by appropriate school board regulation. This contract shall be effective only after it has been authorized by the school board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF I have subscribed my signature this 27 day of July, 2021

Teacher: Nicolle Erickson

IN WITNESS THEREOF we have subscribed our signatures this _____ day of _____,

Independent School District No. 2180

Clerk: _____

Chairperson: _____

Ind. School District #2180 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
BND2	53763	5059	5059	Check	1	4798	Braun Intertec Corporation		Yes	No	No	07/13/2021	23,785.00
BND2	53802	5060	5060	Check	1	4897	BCI Construction Inc.		Yes	No	No	07/15/2021	175,989.79
BND2	53807	5061	5061	Check	1	4922	Builders Supply Company		Yes	No	No	07/15/2021	309,200.25
BND2	53804	5062	5062	Check	1	4900	Collins Precast		Yes	No	No	07/15/2021	132,050.00
BND2	53797	5063	5063	Check	1	01346	Duininck Incorporated		Yes	No	No	07/15/2021	444,997.39
BND2	53799	5064	5064	Check	1	4859	John Foley Masonry, Inc.		Yes	No	No	07/15/2021	76,385.30
BND2	53803	5065	5065	Check	1	4899	Marshall Machine Shop, Inc		Yes	No	No	07/15/2021	530,038.37
BND2	53805	5066	5066	Check	1	4901	Masters Plumbing Heating & Cooling LLC		Yes	No	No	07/15/2021	418,062.98
BND2	53801	5067	5067	Check	1	4861	Regal Contractors, Inc		Yes	No	No	07/15/2021	33,250.00
BND2	53800	5068	5068	Check	1	4860	Spartan Steel Erectors		Yes	No	No	07/15/2021	71,463.75
BND2	53806	5069	5069	Check	1	4907	Ultra Concrete		Yes	No	No	07/15/2021	475,007.55
BND2	53796	5070	5070	Check	1	00666	West Central Roofing Cont.		Yes	No	No	07/15/2021	168,568.11
BND2	53798	5071	5071	Check	1	2751	Willmar Electric Service		Yes	No	No	07/15/2021	284,525.00
BND2	53829	5072	5072	Check	1	3704	IEA, Inc		Yes	No	No	07/27/2021	6,456.57
BND2	53830	5073	5073	Check	1	4559	ICS		Yes	No	No	07/27/2021	153,575.69
Bank Total: \$3,303,355.75													
Pay	53817			Wire	1	00867	PERA		No	No	No	07/20/2021	4,563.13
Pay	53818			Wire	1	00868	MN Teachers Retirement Assoc.		No	No	No	07/20/2021	24,752.30
Pay	53819			Wire	1	2181	Aviben		No	No	No	07/20/2021	10,462.13
Pay	53820			Wire	1	2385	MN Department of Revenue		No	No	No	07/20/2021	6,411.36
Pay	53821			Wire	1	2875	Internal Revenue Service		No	No	No	07/20/2021	40,968.77
Pay	53822			Wire	1	2985	Aviben FLEX		No	No	No	07/20/2021	3,380.71
Pay	53826			Check	1	2491	Renville County West Schools		Yes	No	Yes	07/23/2021	0.00
Pay	53740	54571	54571	Check	1	2669	Quad County Mat Club		Yes	No	No	07/02/2021	500.00
Pay	53749	54572	54572	Check	1	1817	Bennett Office Technologies		Yes	No	No	07/06/2021	963.87
Pay	53743	54573	54573	Check	1	00044	City of Clara City		Yes	No	No	07/06/2021	1,070.61
Pay	53755	54574	54574	Check	1	4801	Clara City Speedway		Yes	No	No	07/06/2021	44.87
Pay	53744	54575	54575	Check	1	00048	Clara City Telephone Company		Yes	No	No	07/06/2021	717.93
Pay	53752	54576	54576	Check	1	4227	Diamond Tower Service Inc.		Yes	No	No	07/06/2021	1,695.00
Pay	53746	54577	54577	Check	1	00379	Donners Service Station		Yes	No	No	07/06/2021	125.14
Pay	53745	54578	54578	Check	1	00105	Hillyard / Hutchinson		Yes	No	No	07/06/2021	1,048.64
Pay	53748	54579	54579	Check	1	00862	John's Radiator		Yes	No	No	07/06/2021	27.99
Pay	53747	54580	54580	Check	1	00761	Merle's Repair		Yes	No	No	07/06/2021	86.30
Pay	53754	54581	54581	Check	1	4553	Nordic Solar HoldCo Phase 2, LLC		Yes	No	No	07/06/2021	11,764.27
Pay	53750	54582	54582	Check	1	2347	Rochester Telecom Systems		Yes	No	No	07/06/2021	37.27
Pay	53751	54583	54583	Check	1	2943	Sweep Hardware		Yes	No	No	07/06/2021	245.34
Pay	53756	54584	54584	Check	1	4830	Trafera Holdings, LLC		Yes	No	No	07/06/2021	59.00
Pay	53753	54585	54585	Check	1	4245	Wheatley, Judd		Yes	No	No	07/06/2021	58.18

Ind. School District #2180

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Pay		53758	54586		Check	1	3519	Breakdown Sports USA		Yes	No	No	07/06/2021	250.00
Pay		53757	54587		Check	1	00251	Clara City Implement		Yes	No	No	07/06/2021	9,400.00
Pay		53761	54588		Check	1	4756	Kesler Science		Yes	No	No	07/06/2021	598.00
Pay		53760	54589		Check	1	4626	Kubota Leasing		Yes	No	No	07/06/2021	583.78
Pay		53759	54590		Check	1	4425	Mystery Science Inc.		Yes	No	No	07/06/2021	2,498.00
Pay		53762	54591		Check	1	3389	Bond Trust Services		Yes	No	No	07/06/2021	552,406.25
Pay		53769	54592		Check	1	01432	Chappell Central, Inc.		Yes	No	No	07/13/2021	1,255.58
Pay		53764	54593		Check	1	00246	City of Raymond		Yes	No	No	07/13/2021	94.66
Pay		53770	54594		Check	1	1762	Donners Crossroads Truckstop		Yes	No	No	07/13/2021	30.18
Pay		53772	54595		Check	1	4326	Kennedy & Graven, Chartered		Yes	No	No	07/13/2021	390.00
Pay		53771	54596		Check	1	4080	Lucas, Ashley		Yes	No	No	07/13/2021	185.00
Pay		53766	54597		Check	1	00650	Prinsburg Farmers Coop		Yes	No	No	07/13/2021	222.28
Pay		53773	54598		Check	1	4919	Reese Prokosch		Yes	No	No	07/13/2021	300.00
Pay		53767	54599		Check	1	00701	Southside Lumber		Yes	No	No	07/13/2021	25.78
Pay		53765	54600		Check	1	00308	SW & WC Service Cooperative		Yes	No	No	07/13/2021	15,106.82
Pay		53768	54601		Check	1	00734	Tostenson, Inc.		Yes	No	No	07/13/2021	250.09
Pay		53777	54602		Check	1	2928	Borch's Sporting Goods, Inc		Yes	No	No	07/13/2021	155.00
Pay		53779	54603		Check	1	3531	MARCO Technologies, LLC.		Yes	No	No	07/14/2021	999.00
Pay		53778	54604		Check	1	00512	MN Ass'n of Sec School Princip		Yes	No	No	07/14/2021	620.00
Pay		53784	54605		Check	1	2181	Aviben		Yes	No	No	07/14/2021	112.54
Pay		53790	54606		Check	1	4921	First Dakota Indemnity Company		Yes	No	No	07/14/2021	37,234.00
Pay		53789	54607		Check	1	4920	Generation Genius, Inc		Yes	No	No	07/14/2021	240.00
Pay		53786	54608		Check	1	4670	Hilbrands, Amber		Yes	No	No	07/14/2021	114.98
Pay		53780	54609		Check	1	00105	Hillyard / Hutchinson		Yes	No	No	07/14/2021	189.04
Pay		53788	54610		Check	1	4831	Huntington Public Capital Corp		Yes	No	No	07/14/2021	70,088.00
Pay		53783	54611		Check	1	2126	Menards - Willmar		Yes	No	No	07/14/2021	87.08
Pay		53782	54612		Check	1	2052	MESPA		Yes	No	No	07/14/2021	689.00
Pay		53785	54613		Check	1	4410	MN PEIP		Yes	No	No	07/14/2021	78,558.42
Pay		53781	54614		Check	1	1750	MSBA		Yes	No	No	07/14/2021	4,762.00
Pay		53787	54615		Check	1	4716	School Datebooks		Yes	No	No	07/14/2021	1,192.38
Pay		53793	54616		Check	1	3988	Forum Communications Company		Yes	No	No	07/14/2021	254.00
Pay		53792	54617		Check	1	1936	Palmer Bus Service, Inc		Yes	No	No	07/14/2021	25,121.30
Pay		53791	54618		Check	1	00844	West Central Sanitation, Inc.		Yes	No	No	07/14/2021	846.85
Pay		53795	54619		Check	1	4902	Gunion Painting LLC		Yes	No	No	07/15/2021	8,550.00
Pay		53809	54620		Check	1	00878	American Family -AFLAC		Yes	No	No	07/19/2021	432.50
Pay		53811	54621		Check	1	1039	Citizens Alliance Bank		Yes	No	No	07/19/2021	510.00
Pay		53816	54622		Check	1	4802	Colonial Life		Yes	No	No	07/19/2021	716.30
Pay		53815	54623		Check	1	4594	Kensington Bank		Yes	No	No	07/19/2021	247.00
Pay		53812	54624		Check	1	3014	LegalShield		Yes	No	No	07/19/2021	12.95

Ind. School District #2180

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Pay		53813	54625		Check	1	4043	MIN Child Support Center		Yes	No	No	07/19/2021	51.00
Pay		53810	54626		Check	1	00881	NCPERS Group Life Ins.		Yes	No	No	07/19/2021	24.00
Pay		53814	54627		Check	1	4575	Old National Bank		Yes	No	No	07/19/2021	396.02
Pay		53808	54628		Check	1	00023	UNUM Life Insurance Company		Yes	No	No	07/19/2021	214.20
Pay		53823	54629		Check	1	2613	Postmaster		Yes	No	No	07/21/2021	89.96
Pay		53824	54630		Check	1	00138	City of Maynard		Yes	No	No	07/22/2021	277.14
Pay		53825	54631		Check	1	4925	MIST		Yes	No	No	07/22/2021	61,187.53
Pay		53827	54632		Check	1	2491	Renville County West Schools		Yes	No	No	07/23/2021	2,720.31
Pay		53828	54633		Check	1	3294	MAAE		Yes	No	No	07/23/2021	250.00
Pay		53831	54634		Check	1	00138	City of Maynard		Yes	No	No	07/27/2021	394.16
Pay		53835	54635		Check	1	4194	Drex-mart		Yes	No	No	07/27/2021	162.18
Pay		53836	54636		Check	1	4670	Hilbrands, Amber		Yes	No	No	07/27/2021	8.37
Pay		53834	54637		Check	1	3929	MACCRAY Dance Line		Yes	No	No	07/27/2021	670.00
Pay		53833	54638		Check	1	00905	Trulock, James		Yes	No	No	07/27/2021	175.84
Pay		53832	54639		Check	1	00258	Willmar Public Schools		Yes	No	No	07/27/2021	1,564.10
Pay		53837	54640		Check	1	4926	Wrede, Carly		Yes	No	No	07/27/2021	165.00
Pay		53838	54641		Check	1	00258	Willmar Public Schools		Yes	No	No	07/27/2021	7,239.16
Pay		53858	54642		Check	1	4352	Auto-Owners Life Insurance		Yes	No	No	07/28/2021	246.00
Pay		53857	54643		Check	1	4234	Clean Site LLC		Yes	No	No	07/28/2021	400.00
Pay		53861	54644		Check	1	4814	Condon, Hailey		Yes	No	No	07/28/2021	420.00
Pay		53848	54645		Check	1	1922	Frontier		Yes	No	No	07/28/2021	386.23
Pay		53854	54646		Check	1	3882	Haff, Ashley		Yes	No	No	07/28/2021	22.88
Pay		53840	54647		Check	1	00105	Hillyard / Hutchinson		Yes	No	No	07/28/2021	2,512.77
Pay		53855	54648		Check	1	3943	JAMF Software		Yes	No	No	07/28/2021	3,160.00
Pay		53863	54649		Check	1	4927	Janssen, Steffanie		Yes	No	No	07/28/2021	120.00
Pay		53856	54650		Check	1	4080	Lucas, Ashley		Yes	No	No	07/28/2021	120.00
Pay		53864	54651		Check	1	4928	Molden, Claire		Yes	No	No	07/28/2021	20.00
Pay		53841	54652		Check	1	00178	Nicklasson Athletic Co.		Yes	No	No	07/28/2021	1,520.00
Pay		53852	54653		Check	1	2992	Pitney Bowes Global Financial Services		Yes	No	No	07/28/2021	371.40
Pay		53853	54654		Check	1	3139	Rambow, Inc.		Yes	No	No	07/28/2021	196.00
Pay		53847	54655		Check	1	1640	Really Good Stuff		Yes	No	No	07/28/2021	342.64
Pay		53849	54656		Check	1	2347	Rochester Telecom Systems		Yes	No	No	07/28/2021	23.39
Pay		53846	54657		Check	1	01195	S & S Worldwide, Inc.	RE	Yes	No	No	07/28/2021	55.14
Pay		53860	54658		Check	1	4716	School Datebooks		Yes	No	No	07/28/2021	277.80
Pay		53845	54659		Check	1	00723	Service Lighting Company, Inc.		Yes	No	No	07/28/2021	888.00
Pay		53842	54660		Check	1	00231	Supreme School Supply		Yes	No	No	07/28/2021	88.45
Pay		53859	54661		Check	1	4680	Sweet Water Revival, Inc.		Yes	No	No	07/28/2021	225.00
Pay		53851	54662		Check	1	2781	Teacher Created Resources		Yes	No	No	07/28/2021	17.98
Pay		53850	54663		Check	1	2735	Tierney		Yes	No	No	07/28/2021	6,075.00

Ind. School District #2180

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Pay		53862	54664	Check	1 4830		Trafera Holdings, LLC		Yes	No	No	07/28/2021	6,597.80
Pay		53844	54665	Check	1 00666		West Central Roofing Cont.		Yes	No	No	07/28/2021	320.18
Pay		53843	54666	Check	1 00271		Zaner-Bloser		Yes	No	No	07/28/2021	888.46
Pay		53865	54667	Check	1 3053		BOLD Public Schools		Yes	No	No	07/28/2021	180.00
Pay		53866	54668	Check	1 2892		The Markerboard People		Yes	No	No	07/28/2021	225.00
Pay		53867	54669	Check	1 4080		Lucas, Ashley		Yes	No	No	07/28/2021	225.00
Pay		53877	54670	Check	1 00878		American Family -AFLAC		Yes	No	No	07/30/2021	432.50
Pay		53879	54671	Check	1 1039		Citizens Alliance Bank		Yes	No	No	07/30/2021	510.00
Pay		53884	54672	Check	1 4802		Colonial Life		Yes	No	No	07/30/2021	716.30
Pay		53883	54673	Check	1 4594		Kensington Bank		Yes	No	No	07/30/2021	247.00
Pay		53880	54674	Check	1 3014		LegalShield		Yes	No	No	07/30/2021	12.95
Pay		53881	54675	Check	1 4043		MN Child Support Center		Yes	No	No	07/30/2021	51.00
Pay		53878	54676	Check	1 00881		NCPERS Group Life Ins.		Yes	No	No	07/30/2021	24.00
Pay		53882	54677	Check	1 4575		Old National Bank		Yes	No	No	07/30/2021	396.02
Pay		53876	54678	Check	1 00023		UNUM Life Insurance Company		Yes	No	No	07/30/2021	214.20
Bank Total:													\$1,028,429.63
SA		53776	21920	Check	1 4016		Almich's Market		Yes	No	No	07/13/2021	145.44
SA		53775	21921	Check	1 1680		BSN Sports, LLC		Yes	No	No	07/13/2021	892.50
SA		53774	21922	Check	1 00077		Farmers Coop Oil Co.		Yes	No	No	07/13/2021	555.87
SA		53794	21923	Check	1 4576		SMSU Volleyball		Yes	No	No	07/15/2021	1,560.00
SA		53839	21924	Check	1 4929		Stoneham Farms		Yes	No	No	07/28/2021	561.00
Bank Total:													\$3,714.81
Report Total:													\$4,335,500.19

MACCRAY PUBLIC SCHOOLS

2021-22 EMPLOYMENT AGREEMENT

With
Samantha Halvorson

JOB TITLE: Instructional Assistant

DEPARTMENT: Special Education

REPORTS TO: Principal, Special Education Coordinator and Special Education Teacher

JOB SUMMARY

Works with students as directed by the Special Education Teacher. Additional supervision of students may be assigned by the principal.

TERMS OF EMPLOYMENT

8 Hours– TBD/School Days
Probation Period: 6 months
Wage: \$13.75 per hour (+ negotiation increase)
Pay Dates: 15th and 30th of each month
Other fringe benefits per the MACCRAY School Educational Assistant Terms and Conditions of Employment.

EVALUATION

Performance of this job will be evaluated by the Special Education Teacher/Elementary Principal.

The provisions of the Terms and Conditions of Employment shall be severable, and if any such provision or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of the Terms and Conditions of Employment or the application of any provision thereof.

IN WITNESS WHEREOF, I have subscribed
My signature this ____ day of _____, 2021.

Instructional Assistant

IN WITNESS WHEREOF, we have subscribed
My signature this ____ day of _____, 2021.

School Board Chair

School Board Clerk

**Minutes of the Board of Education
Independent School District #2180
Special Meeting
Monday, July 26, 2021 6:00 PM
Construction Trailer/Live Stream**

Members Present: Tate Mueller, Julie Alsum, Scott Ruitter, Debi Brandt, Lane Schwitters, Carmel Thein.
Others Present: Sherri Broderius, Superintendent;

Chair Julie Alsum called the meeting to order at 6:00 pm.
Pledge of Allegiance

Motion by Schwitters, second by Mueller, to approve the agenda as presented.
Motion carried by unanimous vote.

Public comment: Clint Van De Riet, Email statement read.

Business Item:

Motion by Brandt, second by Thein, to approve the 2021-2022 MACCRAY Return to School Plan with amendment to transportation language that masks are .
Motion carried by unanimous vote.

Meetings and Workshops:

Regular Board Meeting, Monday, August 9, 6pm, MACCRAY High School.
Regular Board Meeting, Monday, September 13, 6pm, MACCRAY High School.
Regular Board Meeting, Monday, October 11, 6pm, MACCRAY High School.

Adjournment of Meeting

Motion by Ruitter, second by Thein, for adjournment. Motion carried by unanimous vote. Meeting adjourned at 7:33 pm.

Respectfully submitted,
Carmel Thein, Clerk
Kim Sandry, Business Manager

**MACCRAY Return-to-School Plan – Students/Visitors/Staff
(pending clarification from MDE and MDH)**

Category Important Notes

Masks

- Mask usage on school grounds is optional, but encouraged.
- Mask usage on transportation is optional but encouraged.
- Masks may be required by School Administration in the event that there are needs based on: high numbers of school cases, high community transmission rates, or cases that result in the potential for lack of school coverage.

Visitors

● MACCRAY Schools are happy to welcome visitors back into our schools!

● School Administration may limit visitors if there are moderate-to-high levels of COVID-19 transmission in our communities as data dictates from local COVID numbers and cases within the classroom, grade level or building at MACCRAY.

● If you are sick, please stay in your car. We will be happy to send your child out to you when you arrive and call the office.

Promoting Vaccinations

● Families interested in information about vaccines (locations, dates, etc) may contact their school office or Nurse Laura Dannen or Kandiyohi/ Countryside Public Health, or their local doctor's office for more information.

○ East Office: 320-967-4281

○ West Office: 320-367-2396

○ High School Office: 320-847-2154

○ Kandiyohi County Public Health: 320-231-7800

○ Countryside Public Health: 320-598-7313

○ Nurse Laura Dannen: dannenl@maccray.k12.mn.us

Strategies for Safety

● Ventilation

● Hand washing

● Sneeze/Cough etiquette

● **Voluntary** screening/testing

● Cohorting (*if needed*) - keeping people together in a small group and keeping them together for the duration of the day, to limit the spread.

● Continued cleaning and sanitizing

● Plexiglass is available upon staff request.

Online Learning

● A Blue/Green Hybrid Calendar has been created, if needed.

● Family color will be the same from last year; new singleton families will be notified of their color.

● As an educational option, Online Learning will be provided upon family request.

○ At the elementary level a distance learning teacher will be provided.

○ At the high school level, MACCRAY Schools will provide a seat in the STARRS Program or another online school program.

● The option to move to Online Learning will happen at the beginning of term or mid-term only.

- The option to return to in-person learning may happen at any time.
- Contact a building secretary as soon as possible if you need assistance enrolling your child in distance learning education.
- East Office: 320-967-4281
- West Office: 320-367-2396
- High School Office: 320-847-2154

Quarantine-Contact Tracing

- When waiting for test results or when a positive test is discovered - isolate from school. Contact tracing may become necessary in determining additional positive cases.
- Testing may result in shorter-term quarantine/isolation.

Extracurriculars/Activities/Events

- Visitors are welcome at all extracurricular activities.
- School Administration reserves the right to limit capacity based on local and state agency recommendations.
- Masks are recommended but not required and are subject to change.
- Regular preventative testing of students in extracurriculars is not required.
- Students/Coaches exhibiting COVID-like symptoms will be asked to test prior to returning to their activity.
- Testing may result in shorter-term quarantine/isolation.

Mental Health Supports

- School-linked mental health:
<https://www.woodlandcenters.com/services/school-based-services/>
- Jenny Plagge High School Social Worker
○ plaggej@maccray.k12.mn.us
- Allison Frikke - Elementary School Social Worker
○ frikkea@maccray.k12.mn.us
- Currently seeking additional mental health employee to help students and staff
- Bullying/Harassment of vaccination status/mask preference will not be tolerated.



Teacher Contract

The School Board of Independent School District 2180 of the State of Minnesota, Clara City, Minnesota, enters into this agreement, pursuant to M.S. 125.12 as amended, with Tom Belanger a legally qualified and licensed teacher who agrees to teach in the public schools of said district as Music Teacher for the school year 2021-2022.

The following provisions shall apply and are a part of this contract:

- 1. Basic Services: Said teacher shall faithfully perform the services prescribed by the school board or its designated representative, whether or not such services are specifically described in this contract, abide by the rule and regulations as established by the school board and State Board of Education, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the school district as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provision of M.S. 125.12 as amended and to all laws, rules and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination and discharge for cause of teachers.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the school board, and the teacher agrees to teach on those legal holidays on which the school board is authorized to conduct school if the school board so determines.
4. Additional Services: The school board, or its designated representative, may assign the teacher to extracurricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1.
5. Reference: This contract shall be subject to the agreement between the school district and the exclusive representative if any, and the provisions of the Public Employment Labor Relations Act as amended.
6. Special Provision: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Table with 2 columns: Additional Service, Additional Compensation. Row 1: 1. _____ \$ _____ Row 2: 2. _____ \$ _____

7. In Consideration thereof, the school board agrees to pay said teacher the following annual salary:

\$ 53,250 For Basic Services:
\$ For Additional Services as set forth in paragraph 6
\$ 53,250 Total salary, exclusive of fringe benefits.

Such salary shall be paid as authorized and in such installments during the terms of the year as may be determined by appropriate school board regulation. This contract shall be effective only after it has been authorized by the school board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF I have subscribed my signature this 29th day of July, 2021

Teacher: Tom Belanger

IN WITNESS THEREOF we have subscribed our signatures this _____ day of _____,

Independent School District No. 2180

Clerk: _____

Chairperson: _____



Teacher Contract

The School Board of Independent School District 2180 of the State of Minnesota, Clara City, Minnesota, enters into this agreement, pursuant to M.S. 125.12 as amended, with Whitney Erickson a legally qualified and licensed teacher who agrees to teach in the public schools of said district as Elementary Teacher for the school year 2021-2022.

The following provisions shall apply and are a part of this contract:

- 1. Basic Services: Said teacher shall faithfully perform the services prescribed by the school board or its designated representative, whether or not such services are specifically described in this contract, abide by the rule and regulations as established by the school board and State Board of Education, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the school district as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: This contract is subject to the provision of M.S. 125.12 as amended and to all laws, rules and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination and discharge for cause of teachers. Thereafter this contract shall remain in full force and effect except if modified by mutual consent of the school board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 125.12.
3. Duty Year: The teacher's duty year and vacation days shall be as adopted by the school board, and the teacher agrees to teach on those legal holidays on which the school board is authorized to conduct school if the school board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the school board.
4. Additional Services: The school board, or its designated representative, may assign the teacher to extracurricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extracurricular, co-curricular or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The school board, or its designated representative, may make any additions or amendments during the duty year as shall be necessary. Said extracurricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's Continuing Contract rights unless the words "continuing contract" are recorded immediately following the assignment.
5. Reference: This contract shall be subject to the agreement between the school district and the exclusive representative if any, and the provisions of the Public Employment Labor Relations Act as amended.
6. Special Provision: (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

Table with 2 columns: Additional Service, Additional Compensation. Row 1: 1. _____ \$ _____ Row 2: 2. _____ \$ _____

7. In Consideration thereof, the school board agrees to pay said teacher the following annual salary:

\$ 41,850 For Basic Services:
\$ For Additional Services as set forth in paragraph 6
\$ 41,850 Total salary, exclusive of fringe benefits.

Such salary shall be paid as authorized and in such installments during the terms of the year as may be determined by appropriate school board regulation. This contract shall be effective only after it has been authorized by the school board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF I have subscribed my signature this 19 day of July 2021

Teacher: Whitney Erickson

IN WITNESS THEREOF we have subscribed our signatures this _____ day of _____

Independent School District No. 2180

Clerk: _____

Chairperson: _____